



ADMINISTRATION AND
MANAGEMENT

OFFICE OF THE SECRETARY OF DEFENSE

1950 DEFENSE PENTAGON
WASHINGTON, DC 20301-1950

MEMORANDUM FOR COMMITTEE MANAGEMENT SECRETARIAT GENERAL SERVICES ADMINISTRATION

SUBJECT: Charter Consultation – *Chief of Engineers Environmental Advisory Board*

The Department of Defense, pursuant to the Federal Advisory Committee Act of 1972, as amended, intends to renew the charter for the *Chief of Engineers Environmental Advisory Board* (attached). The Committee will operate under the provisions of the Federal Advisory Committee Act of 1972, as amended and in accordance with 41 CFR § 102-3.50. Since the charter has lapsed the Department will reestablish the advisory function according to prescribed regulations.

Request the Committee Management Secretariat review and approve the proposed charter and membership balance plan (attached) prior to reestablishing the board and filing its charter and membership balance plan with the Library of Congress and the appropriate congressional committees. The proposed charter renewal has been reviewed and approved by the Office of the General Counsel for the Department of Defense.

If you should have any questions about this charter please contact my point of contact, Betty Mosher at 703-697-4555.

James D. Freeman II
Advisory Committee Management
Officer for the Department of Defense

Attachments
Proposed Charter